

TOWN OF SEILING  
**PLANNING/ZONING BOARD**

**REGULAR MEETING  
SEILING CITY HALL**

**JULY 10, 2023**

**6:15 PM**

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

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**AGENDA:**

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. APPROVE MINUTES OF THE REGULAR MEETING ON JUNE 12, 2023:**
- 4. DISCUSS AND MAKE A DECISION CONCERNING RESIDENTIAL LAND USE PERMITS:**
  - \*Kyle Janzen – 209 W. Shephard – Fence, Awning & Storage**
- 5. ADJOURNMENT:**

**FILED ON THE 13<sup>th</sup> DAY OF OCTOBER 2022 AND POSTED ON THE WINDOW OF THE TOWN HALL JULY 7, 2023 BEFORE 6:00 PM.**

  
**CLERK/TREASURER**

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# **TOWN OF SEILING**

## **REGULAR MEETING**

### **SEILING CITY HALL**

**JULY 10, 2023**

#### **Immediately following the Planning / Zoning Board Meeting**

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#### **AGENDA:**

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. CONSIDERATION OF THE CONSENT AGENDA:**
  - APPROVE MINUTES OF REGULAR MEETING ON JUNE 12, 2023;**
  - APPROVE MINUTES OF PUBLIC HEARING (Budget) ON JUNE 12, 2023;**
  - APPROVE PAYMENT OF CLAIMS (\$) \_\_\_\_\_**
  - APPROVE DARE FUND PAYMENT OF CLAIMS (\$) \_\_\_\_\_**
  - APPROVE COURT FUND PAYMENT OF CLAIMS (\$) \_\_\_\_\_**
- 5. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND APPROVE FINANCIAL REPORT GIVEN BY R.S. MEACHAM:**
- 8. DISCUSS AND MAKE A DECISION CONCERNING PROPOSALS FOR PLANNING SERVICES FOR THE WATER PARK:**
  - \* CARROTHERS CONSTRUCTION CO. LLC**
  - \* PADDOCK POOLS:**
- 9. DISCUSS AND MAKE A DECISION TO DECLARE 225 BALES OF BERMUDA FROM THE CHESTER LAND AS SURPLUS PROPERTY AND SET A DATE FOR AUCTION:**
- 10. DISCUSS AND MAKE A DECISION TO DECLARE BALES OF FEED FROM TOWER #2 AS SURPLUS PROPERTY AND SET A DATE FOR AUCTION:**

11. DISCUSS AND MAKE A DECISION CONCERNING APPOINTING A FLOOD PLAIN ADMINISTRATOR:
12. DISCUSS AND MAKE A DECISION CONCERNING LETTER OF UNDERSTANDING WITH JANA WALKER CPA, PLLC FOR THE FY 2022-23 FINANCIAL STATEMENT AUDIT FOR THE TOWN OF SEILING:
13. DISCUSS AND MAKE A DECISION CONCERNING RESIDENTIAL LAND USE PERMITS:
  - \*Kyle Janzen – 209 W. Shephard – Fence, Awning & Storage
14. DISCUSS AND MAKE A DECISION CONCERNING CLOSING THIRD STREET FROM PIONEER ALLEY TO MAIN STREET SATURDAY AUGUST 5<sup>th</sup> FROM 8:00 am – 2:00 pm FOR RODEO ACTIVITIES:
15. DISCUSS AND MAKE A DECISION CONCERNING POLICE REPORT:
16. DISCUSS AND APPROVE THE TOWN ADMINISTRATORS REPORT:
  - \*Employee News
  - \*Western Sealcoating Update
  - \*Swimming Pool Update
  - \*Sales / Use Tax Update
17. ADJOURNMENT:

FILED ON THE 13<sup>th</sup> DAY OF OCTOBER 2022 AND POSTED ON THE WINDOW OF THE TOWN HALL JULY 7, 2023 BEFORE 6:00 PM.

  
CLERK/TREASURER

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**TOWN OF SEILING**  
**SEILING PUBLIC WORKS AUTHORITY**  
**REGULAR MEETING**  
**SEILING CITY HALL**  
**JULY 10, 2023**

**Following the Town of Seiling Meeting**

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

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**AGENDA:**

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. CONSIDERATION OF THE CONSENT AGENDA:**  
APPROVE MINUTES OF REGULAR MEETING ON JUNE 12, 2023;  
APPROVE MINUTES OF PUBLIC HEARING (Budget) ON JUNE 12, 2023;  
APPROVE PAYMENT OF CLAIMS (\$) \_\_\_\_\_
- 5. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. PRESENTATION CONCERNING RATE ANALYSIS PERFORMED BY ORWA:**  
*(ORWA Representative Randy Clark) Tabled 06/12/2023*
- 8. DISCUSS AND MAKE A DECISION CONCERNING MAINTENANCE PLAN ON CLEARWELL TANK:** *Tabled 06/12/2023*
- 9. DISCUSS AND MAKE A DECISION CONCERNING LETTER OF UNDERSTANDING WITH JANA WALKER CPA, PLLC FOR THE FY 2022-23 FINANCIAL STATEMENT AUDIT FOR THE SEILING PUBLIC WORKS AUTHORITY:**

**10. DISCUSS AND APPROVE FINANCIAL REPORT GIVEN BY R.S. MEACHAM:**

**11. DISCUSS AND APPROVE TRUST MANAGER REPORT:**

**\*ORWA Update**

**\*Utility Acct Updates**

**12. ADJOURNMENT:**

**FILED ON THE 13<sup>th</sup> DAY OF OCTOBER 2022 AND POSTED ON THE  
WINDOW OF THE TOWN HALL JULY 7, 2023 BEFORE 6:00 PM.**



**CLERK/TREASURER**

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**TOWN OF SEILING**  
**SEILING NURSING FACILITY AUTHORITY**  
**REGULAR MEETING**  
**SEILING CITY HALL**

**JULY 10, 2023**

**Following the Seiling Public Works Authority Meeting**

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**AGENDA:**

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. CONSIDERATION OF THE CONSENT AGENDA:**  
**APPROVE MINUTES OF REGULAR MEETING ON JUNE 12, 2023;**  
**APPROVE SEILING NURSING FACILITY PAYMENT OF CLAIMS (\$)\_\_\_\_\_**
- 5. CONSIDERATION FOR ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND MAKE A DECISION CONCERNING THE NURSING FACILITY TRUST MANAGERS REPORT:**  
  
*The following is taken from the Seiling Nursing Center Board of Directors*
- 8. DISCUSS AND MAKE A DECISION CONCERNING MAY FINANCIAL REPORTS INCLUDING THE TRANSFER OF SALES TAX FUNDS INTO THE OPERATIONAL FUNDS IN THE AMOUNT OF \$40,000.00:**
- 9. DISCUSS AND MAKE A DECISION CONCERNING ADMINISTRATIVE REPORT:**  
**\*Financial Study / Derrel White Update**



**10. DISCUSS AND MAKE A DECISION CONCERNING RENEWAL OF WORKERS  
COMPENSATION INSURANCE:**

**11. DISCUSS AND MAKE A DECISION CONCERNING THE SIGN-ON BONUS  
AGREEMENT:**

**12. DISCUSS AND MAKE A DECISION CONCERNING THE MEMORIAL FUND:**

**13. DISCUSS AND MAKE A DECISION CONCERNING BOARD AGENDA REQUESTS:**

**14. ADJOURNMENT:**

**FILED ON THE 13<sup>th</sup> DAY OF OCTOBER 2022 AND POSTED ON THE  
WINDOW OF THE TOWN HALL JULY 7, 2023 BEFORE 6:00 PM.**



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TOWN OF SEILING  
**SEILING MUNICIPAL HOSPITAL AUTHORITY**  
REGULAR MEETING  
SEILING CITY HALL  
JULY 10, 2023

**Following the Seiling Nursing Facility Authority Meeting**

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**AGENDA:**

- 1. CALL TO ORDER:**
  - 2. ROLL CALL:**
  - 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
  - 4. CONSIDERATION OF THE CONSENT AGENDA:**  
APPROVE MINUTES OF REGULAR MEETING ON JUNE 12, 2023;  
APPROVE SEILING HOSPITAL *CHECK REGISTER* (\$) \_\_\_\_\_  
APPROVE SEILING HOSPITAL SALES TAX ACCT. PAYMENT OF CLAIMS: (\$) \_\_\_\_\_
  - 5. CONSIDERATION FOR ITEMS REMOVED FROM THE CONSENT AGENDA:**
  - 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
  - 7. DISCUSS AND MAKE A DECISION CONCERNING SMHA TRUST MANAGER'S REPORT:**  
\*Kitchen Update
- The following is taken from the Hospital Board of Directors Agenda*
- 8. Discuss and make a decision concerning Financials for May 2023:**
  - 9. Discuss and make a decision concerning the monthly reports:**
    - a. Utilization Statistics- May Data
    - b. QAPI- May Data Report
    - c. CNO Report
    - d. RHC Clinic Operations Report
    - e. CEO Report
    - f. Chief of Staff Report



10. Discuss and make a decision concerning the following policies and procedures:
  - a. HIM-016: Signing of a Death Certificate
11. Discuss and make a decision concerning July 2023 Surplus List:
12. Discuss and make a decision concerning Hospital Property Insurance Renewal with OMAG for 7/1/2023-7/1/2024:
13. Discuss and make a decision concerning the Interface Performance Expectations for Third Party System: Prescription Monitoring Program (PMP) via Bamboo Health (previously Appriss):
14. Discuss and make a decision concerning the Service Agreement with Central States Recovery and Seiling Rural Health Clinic:
15. Discuss and make a decision concerning the Ortho Clinical Diagnostics Annual Service Agreement Contract period 6/23/2023 - 06/22/2024:
16. Discuss and make a decision concerning Generator Project: *(tabled from 6/5/23 meeting)*
17. Discuss and make a decision concerning Area Medical Foundation Purchases and Request for Hospital to Financially Assist in Sink/Countertop Project: *(tabled from 6/5/23 meeting)*
18. Discuss and make a decision to enter into executive session for the purpose to discuss any matter where disclosure of information would violate confidentiality requirements of state or federal law (Pursuant to 25 O.S. Section 307 B7):
  - \*HIPAA Matter
19. Discuss and make a decision to come out of executive session:
20. Discuss and make a decision regarding potential vote on the matters discussed during executive session: \*HIPAA Matter
21. ADJOURNMENT:

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TOWN OF SEILING  
**SEILING ECONOMIC DEVELOPMENT AUTHORITY**  
**SEILING CITY HALL**

**JULY 10, 2023**

**Following the Seiling Municipal Hospital Authority Meeting**

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**AGENDA:**

**1. CALL TO ORDER:**

**2. ROLL CALL:**

**3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**

**4. CONSIDERATION OF THE CONSENT AGENDA:**

**APPROVE MINUTES FOR REGULAR MEETING JUNE 12, 2023;**

**APPROVE MINUTES OF PUBLIC HEARING (Budget) ON JUNE 12, 2023;**

**APPROVE PAYMENT OF CLAIMS (\$) \_\_\_\_\_**

**5. DISCUSS AND MAKE A DECISION CONCERNING ITEMS REMOVED FROM THE CONSENT AGENDA:**

**6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**

**7. DISCUSS AND MAKE A DECISION CONCERNING FINANCIAL REPORT GIVEN BY R.S.MEACHAM:**

**8. DISCUSS AND MAKE A DECISION CONCERNING LETTER OF UNDERSTANDING WITH JANA WALKER CPA, PLLC FOR THE FY 2022-23 FINANCIAL STATEMENT AUDIT FOR THE SEILING ECONOMIC DEVELOPMENT AUTHORITY:**

**9. DISCUSS AND MAKE A DECISION CONCERNING TRUST MANAGERS REPORT:**

**\*Seiling Economic Development Advisory Board Update**

**10. ADJOURNMENT:**

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