

TOWN OF SEILING
PLANNING/ZONING BOARD
REGULAR MEETING
SEILING CITY HALL
SEPTEMBER 11, 2023

6:15 PM

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

ALL ITEMS ON THIS AGENDA, INCLUDING BUT NOT LIMITED TO ANY AGENDA ITEM CONCERNING THE ADOPTION OF ANY ORDINANCE, RESOLUTION, CONTRACT, AGREEMENT, OR ANY OTHER ITEM OF BUSINESS, ARE SUBJECT TO AMENDMENT, INCLUDING ADDITIONS AND/OR DELETIONS. THIS RULE WILL APPLY TO EVERY INDIVIDUAL AGENDA ITEM WITHOUT EXCEPTION, AND WITHOUT PROVIDING THIS SAME AMENDMENT LANGUAGE WITH RESPECT TO EACH INDIVIDUAL AGENDA ITEM. SUCH AMENDMENTS SHOULD BE RATIONALLY RELATED TO THE TOPIC OF THE AGENDA ITEM, OR THE GOVERNING BODY WILL BE ADVISED TO CONTINUE THE ITEM. THE GOVERNING BODY MAY ADOPT, APPROVE, RATIFY, DENY, DEFER, RECOMMEND, AMEND, STRIKE, OR CONTINUE ANY AGENDA ITEM. WHEN MORE INFORMATION IS NEEDED TO ACT ON AN ITEM, THE GOVERNING BODY MAY REFER THE MATTER TO ITS CITY/TRUST MANAGER, STAFF ATTORNEY OR THE RECOMMENDING BOARD, COMMISSION, OR COMMITTEE.

AGENDA:

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. APPROVE MINUTES OF THE REGULAR MEETING ON AUGUST 14, 2023:**
- 4. DISCUSS AND MAKE A DECISION CONCERNING RESIDENTIAL LAND USE PERMITS:**
 - *Kourt Robertson – Privacy Fence – 410 N. Locust St**
 - *Brian Franco – House – 421 Louisville Alley**
- 5. ADJOURNMENT:**

FILED ON THE 13th DAY OF OCTOBER 2022 AND POSTED ON THE WINDOW OF THE TOWN HALL SEPTEMBER 8, 2023 BEFORE 6:00 PM.



CLERK/TREASURER

"In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, familial status, sexual orientation, and reprisal. (Not all prohibited bases apply to all programs) To file a complaint of discrimination write to USDA, Assistant Secretary for Civil Rights, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Stop 9410, Washington DC 20250-9410 or call toll-free at (866) 632-9992 (English) or (800) 877-8339 (TDD) or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay). USDA is an equal opportunity provider and employer."

TOWN OF SEILING

REGULAR MEETING

SEILING CITY HALL

SEPTEMBER 11, 2023

Immediately following the Planning / Zoning Board Meeting

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AGENDA:

1. CALL TO ORDER:

2. ROLL CALL:

3. REVIEW REQUEST AND PRESENTATION OF GUESTS:

4. CONSIDERATION OF THE CONSENT AGENDA:

APPROVE MINUTES OF REGULAR MEETING ON AUGUST 14, 2023;

APPROVE MINUTES OF THE SPECIAL MEETING ON AUGUST 31, 2023;

APPROVE PAYMENT OF CLAIMS (\$) _____

APPROVE DARE FUND PAYMENT OF CLAIMS (\$) _____

APPROVE COURT FUND PAYMENT OF CLAIMS (\$) _____

5. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:

6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:

7. DISCUSS AND APPROVE FINANCIAL REPORT GIVEN BY R.S. MEACHAM:

8. DISCUSS AND MAKE A DECISION CONCERNING RESIDENTIAL LAND USE PERMITS:

***Kourt Robertson – Privacy Fence – 410 N. Locust St**

***Brian Franco – House – 421 Louisville Alley**

9. DISCUSS AND MAKE A DECISION CONCERNING 2023 REAP GRANT PROJECTS:

10. DISCUSS AND APPROVE/DISAPPROVE AWARDDING THE US HWY-60 GAS LINE RELOCATION, ODOT JOB NUMBER J/P-33371 PROJECT TO MARSAU ENTERPRISES, INC. FOR THE AMOUNT OF \$425,324.40 CONTINGENT UPON ODOT'S APPROVAL OF THE BIDS AND BID PROCESS:

**11. DISCUSS AND MAKE A DECISION CONCERNING RESOLUTION 2023-9:
(Agreement Establishing the Oklahoma Municipal Natural Gas Coalition)**

**12. DISCUSS AND MAKE A DECISION CONCERNING AGREEMENT BETWEEN THE
TOWN OF SEILING AND AMERICAN LEGAL PUBLISHING FOR 2024
RECODIFICATION AS PRESCRIBED BY LAW:**

13. DISCUSS AND MAKE A DECISION CONCERNING POLICE REPORT:

14. DISCUSS AND APPROVE THE TOWN ADMINISTRATORS REPORT:

- *Employee News
- *Code Enforcement Update
- *Advantage Courts
- *Highway 60 Gas Line Update
- *Sales / Use Tax

15. ADJOURNMENT:

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WINDOW OF THE TOWN HALL SEPTEMBER 8, 2023 BEFORE 6:00 PM.**



CLERK/TREASURER

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TOWN OF SEILING
SEILING PUBLIC WORKS AUTHORITY
REGULAR MEETING
SEILING CITY HALL
SEPTEMBER 11, 2023

Following the Town of Seiling Meeting

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AGENDA:

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. CONSIDERATION OF THE CONSENT AGENDA:**
APPROVE MINUTES OF REGULAR MEETING ON AUGUST 14, 2023;
APPROVE MINUTES OF THE SPECIAL MEETING ON AUGUST 31, 2023;
APPROVE PAYMENT OF CLAIMS (\$) _____
- 5. CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND APPROVE FINANCIAL REPORT GIVEN BY R.S. MEACHAM:**
- 8. CONSIDER AND TAKE ACTION TO RESCIND THE BID AWARD OF \$115,000.00 ON AUGUST 14, 2023 TO VIKING INDUSTRIAL PAINTING FOR THE REPAIR AND RENOVATION TO THE 250,000 GALLON GROUND WATER STORAGE TANK PURSUANT TO THE RECOMMENDATION OF THE TOWN ATTORNEY:**
- 9. CONSIDER AND TAKE ACTION TO RESCIND ANY CONTRACT WITH VIKING INDUSTRIAL PAINTING FOLLOWING THE AUGUST 14, 2023 BID AWARD TO REPAIR AND RENOVATE THE 250,000 GALLON GROUND WATER STORAGE TANK PURSUANT TO THE RECOMMENDATION OF THE TOWN ATTORNEY:**

10. CONSIDER AND TAKE ACTION TO REJECT ALL BIDS RECEIVED AS OF AUGUST 14, 2023 FOR THE REPAIR AND RENOVATION TO THE 250,000 GALLON GROUND WATER STORAGE TANK PURSUANT TO THE RECOMMENDATION OF THE TOWN ATTORNEY:

11. DISCUSS AND APPROVE TRUST MANAGER REPORT:

***Utility Updates**

12. ADJOURNMENT:

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TOWN OF SEILING
SEILING NURSING FACILITY AUTHORITY
REGULAR MEETING
SEILING CITY HALL
SEPTEMBER 11, 2023

Following the Seiling Public Works Authority Meeting

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AGENDA:

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. CONSIDERATION OF THE CONSENT AGENDA:**
APPROVE MINUTES OF REGULAR MEETING ON AUGUST 14, 2023;
APPROVE SEILING NURSING FACILITY PAYMENT OF CLAIMS (\$)_____
- 5. CONSIDERATION FOR ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING THE NURSING FACILITY TRUST MANAGERS REPORT:**

The following is taken from the Nursing Center Board of Directors agenda
- 7. DISCUSS AND MAKE A DECISION CONCERNING FINANCIALS FOR JULY 2023 INCLUDING THE TRANSFER OF SALES TAX FUNDS TO THE OPERATIONAL FUNDS IN THE AMOUNT OF \$40,000:**
- 8. DISCUSS AND MAKE A DECISION CONCERNING ADMINISTRATIVE REPORT:**
- 9. DISCUSS AND MAKE A DECISION CONCERNING CERTIFICATE OF APPOINTMENT FOR MEMBERS OF THE SEILING NURSING FACILITY BOARD OF DIRECTORS:**
***Vicki Rockhold – Expiring September 13, 2023 (5-year term)**

10. DISCUSS AND MAKE A DECISION TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE TO CONSIDER EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE (Pursuant to 25 O.S. Section 307 B1):

***Ann Helterbrake**

11. DISCUSS AND MAKE A DECISION TO COME OUT OF EXECUTIVE SESSION INCLUDING TIME, ATTENDANCE AND ITEMS DISCUSSED:

12. DISCUSS AND MAKE A DECISION REGARDING POTENTIAL VOTE ON THE MATTERS DISCUSSED DURING EXECUTIVE SESSION:

13. DISCUSS AND MAKE A DECISION CONCERNING RAISING THE RATE FOR PRIVATE PAY:

**14. DISCUSS AND MAKE A DECISION TO DECLARE AS SURPLUS PROPERTY TO SELL, GIVE AWAY OR DISCARD: * 2 Think Center Computers with Keyboards
* 1 Apple Computer**

15. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:

16. DISCUSS AND MAKE A DECISION CONCERNING BOARD AGENDA REQUESTS:

17. ADJOURNMENT:

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TOWN OF SEILING
SEILING MUNICIPAL HOSPITAL AUTHORITY

**REGULAR MEETING
SEILING CITY HALL
SEPTEMBER 11, 2023**

Following the Seiling Nursing Facility Authority Meeting

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AGENDA:

- 1. CALL TO ORDER:**
- 2. ROLL CALL:**
- 3. REVIEW REQUEST AND PRESENTATION OF GUESTS:**
- 4. CONSIDERATION OF THE CONSENT AGENDA:
APPROVE MINUTES OF REGULAR MEETING ON AUGUST 14, 2023;
APPROVE SEILING HOSPITAL *CHECK REGISTER* (\$) _____
APPROVE SEILING HOSPITAL SALES TAX ACCT. PAYMENT OF CLAIMS: (\$) _____**
- 5. CONSIDERATION FOR ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND MAKE A DECISION CONCERNING SMHA TRUST MANAGER'S REPORT:**
- 8. DISCUSS AND MAKE A DECISION CONCERNING PORT53 QUOTE FOR MERAKI CLOUD SERVICE:**
- 9. DISCUSS AND MAKE A DECISION CONCERNING SEILING MUNICIPAL HOSPITAL CYBER LIABILITY QUOTE:
a. Houston Casualty Company**
- 10. DISCUSS AND MAKE A DECISION CONCERNING SEILING – GENERAL AND PROFESSIONAL LIABILITY QUOTE:
a. The Medical Protective Company (MedPro)**

11. DISCUSS AND MAKE A DECISION CONCERNING PREMIUM FINANCE AGREEMENT WITH IPFS CORPORATION FOR THE MEDPRO GENERAL AND PROFESSIONAL LIABILITY PREMIUM:

12. ADJOURNMENT:

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TOWN OF SEILING
SEILING ECONOMIC DEVELOPMENT AUTHORITY

SEILING CITY HALL

SEPTEMBER 11, 2023

Following the Seiling Municipal Hospital Authority Meeting

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APPROVE MINUTES FOR REGULAR MEETING AUGUST 14, 2023;
APPROVE PAYMENT OF CLAIMS (\$) _____
- 5. DISCUSS AND MAKE A DECISION CONCERNING ITEMS REMOVED FROM THE CONSENT AGENDA:**
- 6. DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
- 7. DISCUSS AND MAKE A DECISION CONCERNING FINANCIAL REPORT GIVEN BY R.S. MEACHAM:**
- 8. DISCUSS AND MAKE A DECISION CONCERNING TRUST MANAGERS REPORT:**
***Seiling Economic Development Advisory Board Update**
- 9. ADJOURNMENT:**

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