TOWN OF SEILING

PLANNING/ZONING BOARD

REGULAR MEETING
SEILING CITY HALL
FEBRUARY 14, 2022
6:15 PM

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

ALL ITEMS ON THIS AGENDA, INCLUDING BUT NOT LIMITED TO ANY AGENDA ITEM CONCERNING THE ADOPTION OF ANY ORDINANCE, RESOLUTION, CONTRACT, AGREEMENT, OR ANY OTHER ITEM OF BUSINESS, ARE SUBJECT TO AMENDMENT, INCLUDING ADDITIONS AND/OR DELETIONS. THIS RULE WILL APPLY TO EVERY INDIVIDUAL AGENDA ITEM WITHOUT EXCEPTION, AND WITHOUT PROVIDING THIS SAME AMENDMENT LANGUAGE WITH RESPECT TO EACH INDIVIDUAL AGENDA ITEM. SUCH AMENDMENTS SHOULD BE RATIONALLY RELATED TO THE TOPIC OF THE AGENDA ITEM, OR THE GOVERNING BODY WILL BE ADVISED TO CONTINUE THE ITEM. THE GOVERNING BODY MAY ADOPT, APPROVE, RATIFY, DENY, DEFER, RECOMMEND, AMEND, STRIKE, OR CONTINUE ANY AGENDA ITEM. WHEN MORE INFORMATION IS NEEDED TO ACT ON AN ITEM, THE GOVERNING BODY MAY REFER THE MATTER TO ITS CITY/TRUST MANAGER, STAFF ATTORNEY OR THE RECOMMENDING BOARD, COMMISSION, OR COMMITTEE.

AGENDA:

1. **CALL TO ORDER:**
2. **ROLL CALL:**
3. **APPROVE MINUTES OF THE REGULAR MEETING ON JANUARY 10, 2022:**
4. **ADJOURNMENT:**

FILED ON THE 13th DAY OF OCTOBER 2021 AND POSTED ON THE WINDOW OF THE TOWN HALL FEBRUARY 10, 2022 BEFORE 6:00 PM.

Shara Feuerborn

CLERK/TREASURER

"In accordance with Federal Law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, familial status, sexual orientation, and reprisal. (Not all prohibited bases apply to all programs) To file a complaint of discrimination write to USDA, Assistant Secretary for Civil Rights, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, S.W., Stop 9410, Washington DC 20250-9410 or call toll-free at (866) 632-9992 (English) or (800) 877-8339 (TDD) or (866) 377-8642 (English Federal-relay) or (800) 845-6136 (Spanish Federal-relay).USDA is an equal opportunity provider and employer."

TOWN OF SEILING

REGULAR MEETING
SEILING CITY HALL
FEBRUARY 14, 2022
Immediately following the Planning / Zoning Board Meeting

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

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AGENDA:

1. **CALL TO ORDER:**

2. **ROLL CALL:**

3. **REVIEW REQUEST AND PRESENTATION OF GUESTS:**

4. **CONSIDERATION OF THE CONSENT AGENDA:**
   APPROVE MINUTES OF REGULAR MEETING ON JANUARY 10, 2022;
   APPROVE PAYMENT OF CLAIMS ($) _____
   APPROVE DARE FUND PAYMENT OF CLAIMS ($) _____
   APPROVE COURT FUND PAYMENT OF CLAIMS ($) _____

5. **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:**

6. **DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**

7. **DISCUSS AND APPROVE FINANCIAL REPORT GIVEN BY R.S. MEACHAM:**

8. **DISCUSS AND MAKE A DECISION CONCERNING A $50 DISCOUNT ON ROLL-OFFS USED FOR BUILDING TEAR DOWN OR LOT CLEAN UPS:**

9. **POLICE REPORT:**

10. **DISCUSS AND APPROVE THE TOWN ADMINISTRATORS REPORT:**
    ***Employee News**
    ***City Hall I.T. Update**
    ***2021 Audit Update**
    ***Chester Property Update**

***NW Oklahoma Reboot Grant Update**
***Update on Street Resurfacing Grants**
***Sales & Use Tax Update**

11. ADJOURNMENT:

FILED ON THE 13th DAY OF OCTOBER 2021 AND POSTED ON THE WINDOW OF THE TOWN HALL FEBRUARY 10, 2022 BEFORE 6:00 PM.

Shara Feuerborn
CLERK/TREASURER

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TOWN OF SEILING

SEILING PUBLIC WORKS AUTHORITY

REGULAR MEETING
SEILING CITY HALL
FEBRUARY 14, 2022
Following the Town of Seiling Meeting

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

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AGENDA:

1. **CALL TO ORDER:**
2. **ROLL CALL:**
3. **REVIEW REQUEST AND PRESENTATION OF GUESTS:**
4. **CONSIDERATION OF THE CONSENT AGENDA:**
   APPROVE MINUTES OF REGULAR MEETING ON JANUARY 10, 2022;
   APPROVE PAYMENT OF CLAIMS ($) _____
5. **CONSIDERATION OF ITEMS REMOVED FROM THE CONSENT AGENDA:**
6. **DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**
7. **DISCUSS AND APPROVE FINANCIAL REPORT GIVEN BY R.S. MEACHAM:**
8. **DISCUSS AND MAKE A DECISION TO RATIFY THE DECISION OF THE TOWN COUNCIL FOR A $50 DISCOUNT ON ROLL-OFFS USED FOR BUILDING TEAR DOWN OR LOT CLEAN UPS:**
9. **DISCUSS AND APPROVE TRUST MANAGER REPORT:**
   ***Employee News**
   ***Water Tower Cleaning/Maintenance Update**
   ***Water and Sewer potential Updates**
   ***Report on Lagoons**
   ***Utility Acct Updates**

10. ADJOURNMENT:

FILED ON THE 13th DAY OF OCTOBER 2021 AND POSTED ON THE WINDOW OF THE TOWN HALL FEBRUARY 10, 2022 BEFORE 6:00 PM.

Shana Feuerborn

CLERK/TREASURER

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TOWN OF SEILING

SEILING NURSING FACILITY AUTHORITY

REGULAR MEETING
SEILING CITY HALL
FEBRUARY 14, 2022
Following the Seiling Public Works Authority Meeting

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

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AGENDA:

1. **CALL TO ORDER:**

2. **ROLL CALL:**

3. **REVIEW REQUEST AND PRESENTATION OF GUESTS:**

4. **CONSIDERATION OF THE CONSENT AGENDA:**
   APPROVE MINUTES OF REGULAR MEETING ON JANUARY 10, 2022;
   APPROVE MINUTES OF THE SPECIAL MEETING ON JANUARY 24, 2022;
   APPROVE SEILING NURSING FACILITY PAYMENT OF CLAIMS ($)_____

5. **CONSIDERATION FOR ITEMS REMOVED FROM THE CONSENT AGENDA:**

6. **DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**

7. **DISCUSS AND MAKE A DECISION CONCERNING THE TRUST MANAGERS REPORT:**

   The following is taken from the Nursing Center Advisory Board Agenda

8. ***DISCUSS AND MAKE A DECISION TO*** **APPROVE TRANSFER OF SALES TAX FUNDS INTO THE OPERATIONAL FUNDS:** *($40,000.00)*

9. ***DISCUSS AND MAKE A DECISION CONCERNING THE*** **ADMINISTRATIVE REPORT:**

10. ***DISCUSS AND MAKE A DECISION CONCERNING*** **FINANCIAL REPORTS FOR DECEMBER 2021:**

11. *DISCUSS AND MAKE A DECISION CONCERNING* **ELECTION OF OFFICERS FOR THE YEAR 2022:**

12. **DISCUSS AND MAKE A DECISION TO APPROVE THE JUNE 30, 2021 AUP:**

13. **DISCUSS AND MAKE A DECISION TO RAISE PRIVATE PAY RATES:**

14. *DISCUSS AND MAKE A DECISION CONCERNING* **MEMORIAL FUND REPORT:**

15. *DISCUSS AND MAKE A DECISION CONCERNING* **NEW BUSINESS:**

16. **ADJOURNMENT:**

FILED ON THE 13th DAY OF OCTOBER 2021 AND POSTED ON THE WINDOW OF THE TOWN HALL FEBRUARY 10, 2022 BEFORE 6:00 PM.

Shara Feuerborn

CLERK/TREASURER

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TOWN OF SEILING

SEILING MUNICIPAL HOSPITAL AUTHORITY

REGULAR MEETING
SEILING CITY HALL
FEBRUARY 14, 2022
Following the Seiling Nursing Facility Authority Meeting

THE TOWN MEETINGS NORMALLY BEGIN AT @ 6:15 PM WITH THE PLANNING / ZONING BOARD MEETING. HOWEVER, AT ANY TIME, THE TOWN BOARD MAY RECESS ANY MEETING AND TAKE UP THE AGENDA FOR THE BOARD OF ADJUSTMENTS, PLANNING/ZONING COMMITTEE, TOWN OF SEILING, SEILING PUBLIC WORKS AUTHORITY, SEILING ECONOMIC DEVELOPMENT AUTHORITY, SEILING MUNICIPAL HOSPITAL AUTHORITY OR THE SEILING NURSING FACILITY AUTHORITY MEETINGS

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AGENDA:

1. **CALL TO ORDER:**

2. **ROLL CALL:**

3. **REVIEW REQUEST AND PRESENTATION OF GUESTS:**

4. **CONSIDERATION OF THE CONSENT AGENDA:**
   APPROVE MINUTES OF REGULAR MEETING ON JANUARY 10, 2022;
   APPROVE SEILING HOSPITAL *CHECK REGISTER* ($) _____
   APPROVE SEILING HOSPITAL SALES TAX ACCT. PAYMENT OF CLAIMS: ($) _____

5. **CONSIDERATION FOR ITEMS REMOVED FROM THE CONSENT AGENDA:**

6. **DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**

7. **DISCUSS AND MAKE A DECISION CONCERNING TRUST MANAGER'S REPORT:**
   ***Update on Hospital Roof & Sign**

8. **DISCUSS AND MAKE A DECISION CONCERNING THE RENEWAL MEMORANDUM OF UNDERSTANDING FOR USE OF FACILITIES IN THE EVENT OF AN EMERGENCY OR DISASTER WITH SEILING CHURCH OF CHRIST AND SEILING MUNICIPAL HOSPITAL:**
   (Tabled January 10, 2022)

The following is taken from the Hospital Advisory Board meeting:

9. **DISCUSS AND MAKE A DECISION CONCERNING SPECIAL BOARD MEETING MINUTES JANUARY 6, 2021:**

10. **DISCUSS AND MAKE A DECISION CONCERNING RESIGNATION OF FLINT FARRIS, BOARD MEMBER:**

11. **DISCUSS AND MAKE A DECISION CONCERNING FILLING OPEN POSITION** *(TERM ENDING 11/01/2023)* **FOR THE SEILING MUNICIPAL HOSPITAL BOARD:**
    ***Chuckie Hurt**

12. **DISCUSS AND MAKE A DECISION TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE TO CONSIDER EMPLOYMENT, HIRING, APPOINTMENT, PROMOTION, DEMOTION, DISCIPLINING, OR RESIGNATION OF ANY INDIVIDUAL SALARIED PUBLIC OFFICER OR EMPLOYEE (Pursuant to 25 O.S. Section 307 B1):**
    ***Scott Turner, MD**
    ***Brandi Fisher, NP**
    ***John Chiaffitelli, DO**
    McCurley:_____ Biggs:_____ Louthan:_____ Sander:_____ Nichols:_____

13. **DISCUSS AND MAKE A DECISION TO COME OUT OF EXECUTIVE SESSION INCLUDING TIME, ATTENDANCE, AND ITEM DISCUSSED DURING EXECUTIVE SESSION:**

14. **DISCUSS AND MAKE A DECISION CONCERNING POTENTIAL VOTE ON THE MATTERS DISCUSSED DURING EXECUTIVE SESSION:**
    ***Scott Turner, MD**

15. **DISCUSS AND MAKE A DECISION REGARDING POTENTIAL VOTE ON THE MATTERS DISCUSSED DURING EXECUTIVE SESSION:**
    ***Brandi Fisher, NP**

16. **DISCUSS AND MAKE A DECISION REGARDING POTENTIAL VOTE ON THE MATTERS DISCUSSED DURING EXECUTIVE SESSION:**
    *** John Chiaffitelli, DO**

17. **DISCUSS AND MAKE A DECISION REGARDING PROFESSIONAL SERVICES AGREEMENT WITH JOHN CHIAFFITELLI, DO:**

18. **DISCUSS AND MAKE A DECISION CONCERNING THE USE OF CURRENT LINE OF CREDIT SEILING STATE BANK ACCOUNT OR APPLY FOR NEW LOAN FROM SEILING STATE BANK FOR REMAINING BALANCE ON ROOF PROJECT:**

19. **DISCUSS AND MAKE A DECISION CONCERNING FINANCIALS FOR DECEMBER 2021:**

20. **DISCUSS AND MAKE A DECISION CONCERNING THE PURPOSE AND REQUESTED WITHDRAWAL APPROVALS OF THE SEILING STATE BANK REVOLVING LINE OF CREDIT – FEBRUARY BUDGET APPROVAL:**

21. **DISCUSS AND MAKE A DECISION CONCERNING THE MONTHLY REPORTS:**
    ***Utilization Statistics**
    ***QAPI – November 2021 Data Report**
    ***CNO Report**
    ***RHC Clinic Operations Report**
    ***CEO Report**
    ***Chief of Staff Report**

22. **DISCUSS AND MAKE A DECISION CONCERNING THE RECIPROCAL AGREEMENT FOR LABORATORY SERVICES WITH WOODWARD HEALTH SYSTEM, LLC DBA ALLIANCE HEALTH WOODWARD:**

23. **DISCUSS AND MAKE A DECISION CONCERNING THE FOLLOWING HOSPITAL PROGRAM AND/OR POLICIES:**
    a. NUR-034: HAND OFF COMMUNICATION
    b. NUR-035 ENTERAL TUBE MANAGEMENT
    c. COMPLIANCE MANUAL
    1. COM-001: COMPLIANCE PROGRAM AND PLAN
    2. COM-002: COMPLIANCE OFFICER
    3. COM-003: COMPLIANCE COMMITTEE
    4. COM-004: GOVERNING BOARD ROLE
    5. COM-005: ANNUAL REVIEW OF COMPLIANCE PROGRAM
    6. COM-006: COMPLIANCE HOTLINE
    7. COM-007: NON-RETALIATION
    8. COM-008: BUSINESS ASSOCIATES AND CONTRACT AGREEMENTS
    9. COM-009: COMPLIANCE INVESTIGATION RESPONSE
    10. COM-010: BILLING COMPLIANCE RESPONSIBILITIES
    11. COM-011: ENTERTAINMENT AND GIFTS
    12. COM-012: COMPLIANCE EDUCATION
    13. COM-013: COMMUNICATION ABOUT COMPLIANCE ISSUES
    14. COM-014: AUDITING AND MONITORING
    15. FMCOM-001: COMPLIANCE PROGRAM INITIATION FORM
    16. FMCOM-002: COMPLIANCE OFFICER APPOINTMENT
    17. FMCOM-003: QUARTERLY COMPLIANCE COMMITTEE MEMBER CERTIFICATION
    18. FMCOM-004: ANNUAL REVIEW AND EVALUATION OF COMPLIANCE PROGRAM
    19. FMCOM-005: COMPLIANCE HOTLINE POST SIGN
    20. FMCOM-006: BUSINESS ASSOCIATES AND CONTRACT REVIEW AND EVALUATION FORM
    21. FMCOM-007: BUSINESS ASSOCIATES AND CONTRACT LOG
    22. FMCOM-008: EMPLOYEE COMPLIANCE COMPLAINT FORM
    23. FMCOM-009: INVESTIGATION AND RESPONSE FORM
    24. FMCOM-011: DISPOSITION OF COMPLIANT SUMMARY
    25. FMCOM-012: ADMINISTRATIVE LEAVE NOTICE
    26. FMCOM-013: NON-MONETARY COMPENSATION AND GIFT LOG
    27. FMCOM-014: VENDOR PROMOTIONAL TRAINING APPROVAL LOG
    28. FMCOM-015: APPROVAL OF GIFTS IN RECOGNITION OF VOLUNTEER EFFORTS FORM
    29. FMCOM-016: COMPLIANCE EDUCATION VERIFICATION FMCOM-01
    30. FMCOM-017: AUDITING AND MONITORING FORM
    31. FMCOM-018: COMPLIANCE SURVEY HOSPITAL STAFF
    32. APPENDIX A: COMPLIANCE LAWS AND RULES
    33. APPENDIX B: AGENCIES AND RESOURCES
    34. APPENDIX C: TERMS AND DEFINITIONS
    35. APPENDIX D: QUARTERLY COMPLIANCE CHECKLIST
    36. APPENDIX E: ANNUAL COMPLIANCE RISK ASSESSMENT
    37. APPENDIX F: COMPLIANCE PROGRAM WORK PLAN

24. **DISCUSS AND MAKE A DECISION CONCERNING VISITATION FOR BOTH ADMITTED PATIENTS AND EMERGENCY DEPARTMENT PATIENTS:**

25. **DISCUSS AND MAKE A DECISION CONCERNING ISSUES INVOLVING STAFF AND MANAGEMENT:**

26. ADJOURNMENT:

FILED ON THE 13th DAY OF OCTOBER 2021 AND POSTED ON THE WINDOW OF THE TOWN HALL FEBRUARY 10, 2022 BEFORE 6:00 PM.

Shara Feuerborn

CLERK/TREASURER

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TOWN OF SEILING

SEILING ECONOMIC DEVELOPMENT AUTHORITY

SEILING CITY HALL

FEBRUARY 14, 2022

Following the Seiling Municipal Hospital Authority Meeting

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AGENDA:

1. **CALL TO ORDER:**

2. **ROLL CALL:**

3. **REVIEW REQUEST AND PRESENTATION OF GUESTS:**

4. **CONSIDERATION OF THE CONSENT AGENDA:**
   APPROVE MINUTES FOR REGULAR MEETING JANUARY 10, 2022
   APPROVE PAYMENT OF CLAIMS ($) _____

5. **DISCUSS AND MAKE A DECISION CONCERNING ITEMS REMOVED FROM THE CONSENT AGENDA:**

6. **DISCUSS AND MAKE A DECISION CONCERNING NEW BUSINESS:**

7. **DISCUSS AND MAKE A DECISION CONCERNING FINANCIAL REPORT GIVEN BY R.S. MEACHAM:**

8. **DISCUSS AND MAKE A DECISION CONCERNING ECONOMIC DEVELOPMENT PROJECTS FOR THE TOWN OF SEILING:**

9. **DISCUSS AND MAKE A DECISION CONCERNING TRUST MANAGERS REPORT:**
   ***Seiling Economic Development Advisory Board Update**
   ***Seiling Business Park Update**

10. **ADJOURNMENT:**

FILED ON THE 13th DAY OF OCTOBER 2021 AND POSTED ON THE WINDOW OF THE TOWN HALL FEBRUARY 10, 2022 BEFORE 6:00 PM.

Shara Feuerborn

CLERK/TREASURER

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